

# SWORDE-Teppa – Tajikistan.

## Employee / Volunteer Application Form.

1. *Family name:*

2. *First name/s:*

3. *Date of birth:*

4. *Place of birth:*

5. *Nationality:*

6. *Citizenship:*

7. *Sex:*

8. *Age:*

9. *Marital status:*

10. *Dependants (people you provide for, eg. children, parents, etc):*

11. *Address:*

12. *Telephone number:* *E-mail:*

13. *Education:*

<i>Name and address of Institution.</i>	<i>Type of Institution.</i>	<i>Dates from and to.</i>	<i>Main Field of Study.</i>	<i>Qualification Obtained.</i>

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14. Language skills (enter 1 for none, 2 for basic, 3 for fair, 4 for good, 5 very good 6 for fluent):

<i>Language.</i>	<i>Spoken.</i>	<i>Written.</i>	<i>Reading.</i>
<i>Tajik</i>			
<i>Uzbek</i>			
<i>Russian</i>			
<i>English</i>			
<i>Other</i>			
<i>Other</i>			

Please note that your language ability will be tested.

15. Computer skills:

Please note that your computer skills will be tested.

16. Indicate any other skills or specialist training:

17. Work experience:

<i>Employer / Organisation.</i>	<i>Your Job Title &amp; Description.</i>	<i>Period of Work (from- to).</i>	<i>Work Location.</i>	<i>Salary.</i>	<i>Reason For Leaving.</i>
<i>a.</i>					
<i>b.</i>					
<i>c.</i>					
<i>d.</i>					
<i>e.</i>					

18. Give a brief description of any hobbies or interests:

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19. Do you have a valid driving licence and if so, what category:

20. Are you presently employed: yes / no  
If yes, indicate by whom, position, job description:

21. Any significant illnesses or disabilities:

22. Any convictions:

23. Position (employee or volunteer) applying for:

24. Reason for applying:

25. References:

List three persons familiar with your character, work and educational qualifications

<i>Full Name.</i>	<i>Full address.</i>	<i>Telephone/fax/E-mail.</i>	<i>Profession.</i>
<i>a.</i>			
<i>b.</i>			
<i>c.</i>			

26. I certify that the statements made in answer to all the above questions are true, complete and correct to the best of my knowledge. I understand that any misrepresentation or omission made may render my candidature invalid and liable for early termination of my contract. I have read and understood the conditions of service and accept them in principle.

Date:

Signature:

SWORDE-Teppa is an equal opportunities organisation.